

Democratic Services Officer: Carrie O'Connor, (Ext. 37614)

24 August 2016

ENVIRONMENT & LEISURE WORKING GROUP

A meeting of the Environment & Leisure Working Group will be held in Committee Room 1 (the Pink Room) at the Arun Civic Centre, Maltravers Road, Littlehampton on **Tuesday 6 September 2016 at 6.00 p.m.** and you are requested to attend.

Members: Councillors; Hitchins (Chairman), English (Vice-Chairman), Mrs Bence, Bicknell, Brooks, L. Brown, Buckland, Cates, Mrs Daniells, Dingemans, Maconachie, Mrs Maconachie, Mrs Neno, Northeast, Oliver-Redgate, Mrs Porter, Purchase, Reynolds, Dr Walsh, Warren, Wells and Wheel

A G E N D A

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST

Members and Officers are reminded to make any declaration of personal and/or prejudicial/pecuniary interests that they may have in relation to items on this agenda.

You should declare your interest by stating:

- a) the item you have the interest in
- b) whether it is a personal interest and the nature of the interest
- c) whether it is also a prejudicial/pecuniary interest

You then need to re-declare your interest and the nature of the interest at the commencement of the item or when the interest becomes apparent.

3 MINUTES

To approve as a correct record the Minutes of the meeting held on 28 June 2016 (attached).

4 ITEMS NOT ON THE AGENDA THAT THE CHAIRMAN OF THE MEETING IS OF THE OPINION SHOULD BE CONSIDERED AS A MATTER OF URGENCY BY REASON OF SPECIAL CIRCUMSTANCES.

5 SAFER ARUN PARTNERSHIP ANNUAL REVIEW 2015-2016

This report sets out progress of the Safer Arun Partnership (SAP) during 2015 / 16 in delivering the strategic priorities contained in its Partnership Plan (2012 –17). It provides information to enable Members to understand performance to date and provides a summary assessment of the future challenges and opportunities for SAP.

Acting Chief Inspector Mark Clothier and Emily King, WSCC Principal Manager for Community Safety & Wellbeing, will also be in attendance.

6 BOGNOR REGIS VISITOR INFORMATION POINT

Update on the tourist information provision at Bognor Regis Visitor Information Point

7 LITTLEHAMPTON LEISURE CENTRE

This report provides an update on the new Littlehampton Leisure Centre project.

8 PUBLIC CONVENIENCES STRATEGY UPDATE

A verbal update will be given at the meeting.

Note: *Indicates report is attached for Members of the Working Group and Cabinet only and the Press (excluding exempt items). Copies of reports can be viewed on the Council's web site at www.arun.gov.uk or can be obtained on request from the Committee Manager.

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ENVIRONMENTAL SERVICES & COMMUNITY DEVELOPMENT
WORKING GROUP

28 June 2016 at 6.00 p.m.

Present: - Councillors Bicknell, Brooks, L.Brown, Cates, Clayden (substituting for Councillor Maconachie), Dingemans, English, Mrs Hall (substituting for Councillor Mrs Maconachie), Hitchins, Mrs Neno, Northeast, Oliver-Redgate, Mrs Porter, Purchase, Reynolds, Dr Walsh, Warrant, Wells and Wheal.

Councillors Bence, Cooper, Dendle, Dillon, Elkins, Mrs Harrison-Horn and Mrs Oakley were also present for all or part of the meeting.

1. ELECTION OF CHAIRMAN

The Director of Environmental Services opened the meeting and directed Members to the process for electing the Chairman and Vice-Chairman of the Working Group for the forthcoming year, as set out on the front pages of the Agenda.

Councillors Hitchins, Dr Walsh and Wheal were proposed and seconded for the role and, following a vote on all three candidates, the Working Group

RESOLVED

That Councillor Hitchins be elected as Chairman for 2016/17.

Councillor Hitchins then took the chair.

2. ELECTION OF VICE-CHAIRMAN

In line with the above process, Councillors English and Dr Walsh were proposed and seconded for the role of Vice-Chairman of the Working Group and, following a vote, the Working Group

RESOLVED

That Councillor English be elected as Vice-Chairman for 2016/17.

The Constitution at Part 3, Paragraph 6.2 (Working Groups) provided that Working Groups should each elect their own Chairman and Vice-Chairman but was silent on the process. The Working Group agreed that the

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following procedure (as used at the meeting) was satisfactory and should be recommended for inclusion in the Constitution:-

1. At the first meeting of the Working Group, before proceeding to any other business, elect a Chairman and Vice Chairman to hold office for the remainder of the Council year.
2. Nominations to be invited from the Members of the Working Group. Each nomination will be treated as a proposal for which a seconder will be required. A vote by show of hands will be taken on each nomination that has been seconded. Every Member of the Working Group that is present at the meeting shall have one vote only. The nominated member who receives the majority of votes is elected.
3. The Working Group is asked to elect its Vice-Chairman based on the same procedures in 2 above.
4. In the absence of the Chairman (or Vice Chairman) from a meeting of the Working Group a Chairman (or Vice Chairman) may be appointed by those Members present as Chairman (or Vice Chairman) for that meeting.

The Working Group then

**RECOMMEND TO THE CONSTITUTIONAL REVIEW TASK
& FINISH WORKING PARTY**

That the Constitution be amended to take account of the procedure to elect a Chairman and Vice-Chairman of Working Groups at the start of the municipal year, as set out above.

3. APOLOGIES FOR ABSENCE

Apologies for absence had been received from Councillors Mrs Bence, Buckland, Maconachie and Mrs Maconachie.

4. DECLARATIONS OF INTEREST

The Monitoring Officer has advised Members of interim arrangements to follow when making declarations of interest. They have been advised that for the reasons explained below, they should make their declarations on the same basis as the former Code of Conduct using the descriptions of Personal and Prejudicial Interests.

Reasons

- The Council has adopted the government's example for a new local code of conduct, but new policies and procedures relating to the new local code are yet to be considered and adopted.
- Members have not yet been trained on the provisions of the new local code of conduct.

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- The definition of Pecuniary Interests is narrower than the definition of Prejudicial Interests, so by declaring a matter as a Prejudicial Interest, that will cover the requirement to declare a Pecuniary Interest in the same matter.

Where a Member declares a “Prejudicial Interest” this will, in the interest of clarity for the public, be recorded in the Minutes as a Prejudicial and Pecuniary Interest.

Councillor Mrs Neno declared a personal interest in Agenda Item 8, Strategic Vision for the Future of Public Convenience Services in Arun, as she was employed by Rustington Parish Council.

The following Councillors declared a personal interest in Agenda Item 8, as they were members of Parish Councils affected by the proposed changes:-

Councillors Dr Walsh (Littlehampton Town Council), Bicknell (Angmering Parish Council), English (Felpham Parish Council), Purchase (Littlehampton Town Council - he also stated that he was a member of the Group that had debated the matter at the Town Council but he had retained an open mind), Brooks (Bognor Regis Town Council) Northeast (Littlehampton Town Council), Warren (Littlehampton Town Council), Mrs Hall (Pagham Parish Council) and Reynolds (Bognor Regis Town Council).

5. MINUTES

The Minutes of the meetings of the Environmental Services & Community Development Working Group held on 17 February 2016 and the Leisure, Tourism & Infrastructure Working Group held on 3 February 2016 were signed by the Chairman as a correct record.

6. CHANGE OF NAME AND TERMS OF REFERENCE

Following the decision taken at Full Council on 16 March 2016 to amalgamate the Leisure, Tourism & Infrastructure Working Group and the Environmental Services & Community Development Working Group, Members were requested to consider a new title for this Working Group as the Environment and Leisure Working Group. In addition, approval was sought for the Terms of Reference as laid out in the Agenda.

The Working Group

RECOMMEND TO FULL COUNCIL – That

(1) the title of the amalgamated Working Group be the Environment & Leisure Working Group; and

(2) the Terms of Reference be approved.

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7. CHANGE TO THE ORDER OF THE AGENDA

Following a request from the Chairman, it was agreed that the update on the new Littlehampton Leisure Centre be considered before the detailed report on Public Convenience Provision in Arun for the benefit of officers.

8. NEW LITTLEHAMPTON LEISURE CENTRE

The Principal Landscape Officer presented this brief update on the progress to date on the delivery of a new leisure centre in Littlehampton and was pleased to advise that work had started on the early pre-construction phase, with a spring 2017 date anticipated for commencement of the actual build.

The Working Group put forward a number of questions, some of which were responded to at the meeting but others, as the Director of Environmental Services pointed out, could not be as it was too early in the process and work was still being undertaken to refine the timetable.

Members particularly wanted to be assured that public consultation would be undertaken with regard to the design and the Director of Environmental Services was able to give that assurance. In addition, the Working Group would be kept fully informed as the project progressed and this item would be included in the work programme for all its meetings for 2016/17.

A Member request was made that, in light of the next item on the agenda relating to public convenience provision in the District, an option be considered with regard to incorporating the toilet facilities at Mewsbrook Park with those at the new centre. A response was given by the Director of Environmental Services that that had indeed been considered and made perfect sense.

The Principal Landscape Officer was able to confirm that

- a. the project was running to schedule
- b. local businesses and suppliers would be encouraged to be involved under the Local Charter Partnership
- c. the existing centre would not cease to operate until the new one was opened

A question was asked about the new pool meeting ASA standards and a response given that this would be dealt with outside of the meeting. In addition, on being asked whether a 50m pool could be accommodated, Members were advised that expert advice had been given that 50m was not viable. Sport England calculations had recommended that the optimum size for the pool should be 25m x 8 lanes and that there was insufficient demand for a 50m pool. Furthermore, the additional construction and running costs would outweigh the revenue receipts, making the Centre unaffordable.

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It was agreed that the Working Group would be given the earliest opportunity to view the design drawings when they became available.

The Working Group

RECOMMEND TO CABINET

That the update on project progress and the award of contracts for the framework contractor and client representative be noted.

9. STRATEGIC VISION FOR THE FUTURE OF PUBLIC CONVENIENCE SERVICES IN ARUN

(The Working Group agreed that Councillors Elkins and Bence could address the meeting in their roles as Ward Members for Ferring and Aldwick East respectively.)

In the course of discussion, Councillor Wells declared a personal interest as a member of Bognor Regis Pier Trust which had made representation on the matter.)

In the absence of the Greenspace & Cleansing Contract & Development Manager, the Director of Environmental Services presented this report which sought approval for a new strategic vision for the public convenience service in Arun in order to align it with the Council's Corporate Priorities and support delivery of the Council's 2020 Vision. The Council had to review the service in light of the requirement to save £4 million revenue annually and in the context of its medium term Financial Strategy.

In addition, and as part of the work undertaken, a survey had been carried out to assess customer satisfaction, which had come back at 34% and which illustrated that the service was not up to standard. It was therefore clear that action had to be taken to review the service.

As a result of the review and as laid out in the body of the report, it was proposed that there would be fewer but much improved facilities for the use of residents and visitors to the District. A comprehensive raft of recommendations had been put forward for the Working Group to consider recommending to Cabinet for approval.

At the request of the Chairman, Councillor Dendle as Cabinet Member for Leisure & Amenities, sat at the table and was invited to contribute to the debate.

Councillor Dendle informed the meeting that, having considered the report in detail, he wished to amend the recommendations as follows:-

(11) That the Council offers the respective Parish or Town Councils the option to transfer the public conveniences identified in recommendations 7, 8,

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& 9 above to them, including all functions and costs. Negotiations will be led by Property & Estates with the final decisions made through the Asset Management Group. ~~Should an agreement to transfer not be agreed by October 2016 the Council will pursue closure/demolition.~~

(14) To be deleted. ~~To give Rustington Parish Council 12 months' notice of withdrawal of the contribution of £6,700 Arun District Council currently makes towards the public conveniences in Rustington.~~ Reason: He considered that Rustington Parish Council had demonstrated an effective model for public convenience provision.

Members participated in a very full debate which centred around concerns in respect of the veracity of the information that had been provided. It was felt that there were inaccuracies in the report that needed to be addressed and also, there was insufficient information to be able to make any clear and informed decisions – in some areas much more detailed figures, costings and evidence was required. Members also did not feel comfortable that consultation had not been undertaken with the Town and Parish Councils prior to the report being put forward for Members' consideration.

The Director of Environmental Services advised that a decision was required of Members as to the overall strategy of the Council with regard to public convenience provision in the District. Once that was confirmed, discussion would be entered into with the Town and Parish Councils with regard to options and the possibility of alternative provision.

The Cabinet Member for Leisure & Amenities informed the Working Group that he had written to the Town and Parish Councils to give them pre-warning that the matter was going to be discussed and the report was publicly available prior to the meeting. No toilets would have to close - if the relevant Parish Council saw it as a priority they could make the decision to retain the facility. There were other innovative options yet to be considered, such as involving local businesses, etc but at this point Members were just being requested to consider the overall strategy and discussion with the parishes would follow.

The Resources Director and Deputy Chief Executive contributed to the debate by reinforcing the message that Members had to inform Cabinet of the strategic direction to be taken because, if they did not, there would not be the money to invest to have better facilities – the only way forward was to have fewer as there just wasn't the money to go round. He was concerned that he had only heard reasons not to go forward on this and that there had so far been no discussion on the positive points in the report. He reiterated that officers could and would open discussions or negotiations with the Town and Parish Councils once the strategic direction was made clear around the possible transfer of service delivery, as highlighted at recommendation (11). Members were reminded that only 5 of the 24 public conveniences throughout the district had been earmarked for potential out and out closure.

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Following some further general discussion, an amendment was tabled by Councillor Dr Walsh and seconded by Councillor Hitchins as follows:

Recommendations (1) to (4) remain unchanged and be recommended onto Cabinet for approval.

With regard to recommendations (5) to (15) that

(a) officers be requested to open consultation with the public and Parishes on recommendations (5) to (15) but excluding (14) which had been deleted and (11) which had been amended by Councillor Dendle;

(b) investigate and cost the full range of alternative ways to keep and enhance toilets through third party, Parish Councils or community input; and

(c) a progress report be presented to the next meeting of the Working Group.

In considering the amendment, comment was made that this was the best way forward as no decision would be taken on possible closure at this stage and officers would be able to enter into negotiations with other parties. It was also requested that a regular progress report be provided to the Working Group on how matters were progressing.

The Working Group then

RECOMMEND TO CABINET - That

1) Arun District Council adopts the following strategic vision for its public conveniences: “To provide and sustain affordable, good quality public conveniences in key areas which enhance both residents and visitors perception and experience of Arun” and that this vision is delivered through the recommendations set out below;

2) available resources be prioritised and invested at the following key sites in order to improve customer satisfaction in public conveniences;

- Mill Road, Arundel
- Bedford Street, Bognor Regis
- Foreshore Station, Bognor Regis (Disabled only)
- Regis Centre, Bognor Regis
- Hotham Park, Bognor Regis
- West Park, Aldwick
- Coastguards, Littlehampton
- Mewsbrook Park, Littlehampton
- St Martins Car Park, Littlehampton

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- Blakes Road, Felpham
- West Beach, Climping
- Sandy Road, Pagham
- Norfolk Gardens, Littlehampton

3) all key sites, with the exception of those that are already pay to use, continue to be free to use by members of the public

4) the priority construction of a modern above ground facility on the Esplanade in Bognor Regis (position to be determined) be funded by the Capital Project Prioritisation budget to replace and allow closure of the dated underground public conveniences at Waterloo Square and the Esplanade.

With regard to recommendations (5) to (15)

(a) officers be requested to open consultation with the public and parishes on recommendations (5) to (15) but excluding (14) which had been deleted and (11) which had been amended by Councillor Dendle; and

(b) investigate and cost the full range of alternative ways to keep and enhance toilets through third party, Parish Councils or community input; and

(c) a report be presented to the next meeting of the Working Group.

5) the following public conveniences move to the following seasonal opening hours:

- Blakes Road, Felpham (Easter only then 1st May – 30th September)
- West Beach, Climping (Easter only then 1st May – 30th September)
- Sandy Road, Pagham (Easter only then 1st May – 30th September)
- Norfolk Gardens, Littlehampton (Easter only then 1st May – 30th September plus opening for Littlehampton Bonfire event)

6) options for a commercial development to include the retention and management of a smaller public convenience facility is explored at:

- Crown Yard Car Park, Arundel

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- 7) the following public conveniences be closed alternative uses for the site/land be explored in line with the Council's Asset Management Strategy:
 - Snooks Corner, Felpham;
 - Shrubbs Field, Middleton-On-Sea;
- 8) the following site be closed as public conveniences and options be looked at for managing its use through the Council's Greenspace Management Contract solely in association with the booking of sports facilities
 - West Meads, Aldwick
- 9) the following public conveniences be closed and demolished:
 - Ferring Rife, Ferring;
 - Ferring Street, Ferring
 - North Street Wick Littlehampton
 - Avisford Park
 - London Road, Bognor Regis
- 10) any capital receipts generated by disposal of public convenience sites be retained for the future enhancement of the remaining public convenience facilities
- 11) the Council offers the respective Parish or Town Council the option to transfer the public conveniences identified in recommendations 7, 8 & 9 above to them including all functions and costs. Negotiations will be led by Property & Estates with final decisions made through the Asset Management Group. ~~Should an agreement to transfer not be agreed by October 2016 the Council will pursue closure/demolition.~~
- 12) all current Parish & Town public convenience contributions be discontinued and to refrain from entering into any future contributory arrangements with Town & Parish Council's for priority public conveniences retained by Arun.
- 13) the closure of the East Preston public conveniences currently leased to East Preston Parish Council in the event of surrender or non-renewal of the current lease arrangements by the Parish Council, then exploring alternative uses for the site in line with the Asset Management Strategy.
- 14) ~~To give Rustington Parish Council 12 months' notice of withdrawal of the contribution of £6,700 Arun District~~

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~~Council currently makes towards the public conveniences in Rustington.~~

- 15) in order to deliver the strategic vision for public conveniences, sufficient and sustained long term funding via the Capital Project Prioritisation budget is required to improve those sites retained as a priority. This investment should be determined by a capital project plan to be compiled by Property & Estates following adoption of the strategy.

10. WORK PROGRAMME

In considering and noting the Work Programme, it was agreed that a progress report on public conveniences would be added. In addition, the Director of Environmental Services, in response to a query, gave an undertaking to circulate to all Members of the Working Group additional information relating to Pollution Forecasting as the matter was not due to be considered until the meeting on 1 November 2016.

(The meeting concluded at 8.04 pm)

ARUN DISTRICT COUNCILENVIRONMENT & LEISURE WORKING GROUP – 6th SEPTEMBER 2015

Recommendation Paper

Subject: Safer Arun Partnership Annual Review 2015 – 16

Report by: Georgina Bouette, Community Safety Manager

Report date: 28 July 2016

EXECUTIVE SUMMARY

This report sets out progress of the Safer Arun Partnership (SAP) during 2015 / 16 in delivering the strategic priorities contained in its Partnership Plan (2012 –17). It provides information to enable Members to understand performance to date and provides a summary assessment of the future challenges and opportunities for SAP.

RECOMMENDATIONS

The Environment and Leisure Working Group recommends to Cabinet:

1. The work of the Safer Arun Partnership is endorsed and the importance of partnership working in contributing to reducing anti-social behaviour and addressing Street Community issues is recognised.
2. The need for all Arun District Council services to contribute to delivering the Think Family programme through the flexible use of resources and close working with external partners and internal services.
3. Recognition is given to the work of the Safer Arun Partnership in contributing to the delivery of the Council's strategic priority "supporting you if you need help"
4. The Council's contribution to overall working of the Safer Arun Partnership(SAP) and achieving SAPs strategic priorities will be considered as part the Council's Vision and restructuring process.

1. INTRODUCTION

- 1.1. This paper sets out the key activities and achievements of the Safer Arun Partnership (SAP) during the period 2015 – 16. Its purpose is to facilitate and support scrutiny and evaluation of the partnership work undertaken both strategically and operationally in Arun.
- 1.2. The work of SAP is directed through its partnership plan, a strategic document that sets out the vision and priorities over the five year period 2012 – 17. Therefore this review will report back on progress to date in the fourth year of the plan. The plan is annually reviewed and refreshed through evidenced information that describes and evaluates the known and emerging crime and disorder patterns in Arun (the Arun Strategic Intelligence Assessment).
- 1.3. SAP partners are committed to the following vision:
- “To work in partnership to proactively and reactively reduce the risk of harm and vulnerability associated with crime, disorder and anti-social behaviour for identified individuals, communities and neighbourhoods”***
- 1.4. In order to achieve the vision, SAP agreed the following strategic priorities in their Partnership Plan for 2015/16:-
- Tackle and reduce anti-social behaviour
 - Street Communities
 - Arun Think Family Programme
 - Improving Public Confidence
- 1.5. This report will set out progress against each of these priorities to support and facilitate scrutiny of performance to date and critically, what and how improvements may be required going forward and future challenges.

2. TACKLING ANTI-SOCIAL BEHAVIOUR

- *Reduce identified risk of harm for victims as quickly as possible*
 - *Provide a high quality service for all victims of anti-social behaviour*
 - *Focus on increasing reporting and reducing re-offending*
- 2.1. The Anti-social behaviour (ASB) Team continue to achieve a less than 5% re-offending rate (consistent since 2007) working with key partners i.e. the Neighbourhood Policing Team.
- 2.2. During 2015-16 Arun DC’s ASB Caseworkers intervened with 221 individual perpetrators of nuisance in their communities over the performance year within the District. The team achieved a 97% success rate in effectively reducing and stopping anti-social behaviour by identified perpetrators in Arun local communities – 215 individuals

'turned around'. Therefore the target of a less than 5% re-offending rate was achieved (3%) which equates to only 6 individuals who failed to turn around their behaviour (assessed against compliance with Acceptable Behaviour Contract and higher levels of enforcement). Please refer to Appendix 1 for detailed information

2.3. Key Achievements include:

- ASB Team and Sussex Police successfully obtained the first Closure Order for an ADC owned residential property to eliminate high risk of harm to the local community.
- Successfully obtained an Anti-social behaviour Injunction to prevent perpetrator returning to their home address to ensure victim safety and security.
- SAP ASB Partnership Protocol updated to reflect changes in best practice and new legislation, increasing integration with Sussex Police approaches to improve service delivery.
- Arun District Council extended all contracts for the ASB Team until 31st March 2017.

2.4. An Arun ASB Caseworker case study is provided in Appendix 2 to illustrate the work taking place.

2.5. Anti-social behaviour reported to the Police

- There has been a decrease of 30% in ASB and Disorderly Behaviour reports received by the Police from 6,576 in 2011/12 to 4,067 in 2015/16, although the reduction in reports in that last two years has been relatively modest.
- Please refer to Appendix 3 for further information.

3. STREET COMMUNITIES

- *Implement strategic and operational partnership mechanisms that effectively identify and manage individuals in street communities*
- *Aim to reduce re-offending and vulnerability of those involved in street communities on a long term sustainable basis*

3.1. Since the last annual review of SAP, where street communities was highlighted as an emerging issue for the District, partnership work to date in Arun includes:-

3.2. **Public Space Protection Order:** Arun DC, working closely with Sussex Police, developed and prepared Cabinet reports for Member consideration in taking forward a public space protection order to reduce anti-social behaviour and associated nuisance from street communities in Bognor Regis and Littlehampton town centres and including surrounding areas. (Public consultation regarding the proposals

approved by Arun Cabinet on the 31/05/16 is taking place from 20/06/16 until 11/09/16).

- 3.3. **Arun Street Community Multi Agency Risk Assessment Conference (MARAC)** where key partners regularly meet to discuss individual cases, agreeing and delivering actions to mitigate and / or reduce individual and community risk factors. The MARAC ensures there is regular exchange of information and agencies are held to account for agreed actions to improve outcomes for Street Community individuals and also reduce the level of nuisance for the community. Co-chaired by the Arun DC Community Safety and Arun DC Housing manager in recognition of the shared outcomes for this cohort. During 2015/16 there has been increased positive representation, feedback and updates from statutory agencies previously not attending the MARAC such as Probation (National Probation Service and Community Rehabilitation Company) , Adult Social Care, Adult Mental Health and ADC Parks. Key achievements for the group during 2015 – 16 include:
- 4 rough sleepers re-housed with appropriate support plans to help support sustaining tenancies
 - 5 individuals, with a history of poor engagement, now participating with a range of services to avert risk of homelessness and meet identified need to reduce future risks.
- 3.4. Specialist homelessness service providers are meeting fortnightly (in-between MARAC meetings) to proactively share information regarding clients and move them forward (initiated by St Mungo's Broadway with Worthing Churches Homeless Project and Stonepillow supporting).
- 3.5. SAP agreed to provide two year funding for a new role, the '**Arun Street Community Outreach Keyworker**' which became operational in August 2015. The first role of its kind in Sussex, the Keyworker has worked intensively with 5 of the most complex and entrenched street community individuals to date in Arun to bring about sustainable positive behavioural change. Accountability for performance and operational outcomes for the role are with SAP. The new role has been pivotal to the partnership achieving its desired aims as outlined in section 3.2 above and achieving the following results in relation to the individuals worked with:-
- 99% reduction in reported incidents of anti-social behaviour (**from 134 to 2**)
 - 99% reduction in re-offending (**from 142 to 1**)
 - All previously rough sleeping are housed (4 clients)
 - All accessing primary healthcare
- 3.6. An Arun Street Community Outreach Keyworker case study is provided in Appendix 4.
- 3.7. The overarching aim of SAP in delivering these projects through partnership working is twofold:

- *Reduce the prevalence of anti-social behaviour and crime perpetrated by this specific cohort and therefore, its negative impact in local communities; and*
- *Reduce individual's risky behaviour through intervention to reduce vulnerability and support sustainable improved outcomes for them.*

4. ARUN THINK FAMILY PROGRAMME

4.1. Comprising several work streams, the Arun Think Family programme's overarching vision and aim is to improve the lives and opportunities for families in Arun. Accountability and reporting of progress for this priority is through SAP via quarterly Steering Group meetings to ensure an efficient and effective governance structure that supports integrated working between the local Keyworker service, Family Support Network and Neighbourhood work streams.

4.2. Arun DC and WSCC have agreed a revised partnership agreement which has enabled the programme to be extended and delivery to be secured in Arun until 31st March 2020.

4.3. Think Family Keyworkers

4.3.1. *Oversee and monitor delivery against required DCLG outcomes; 292 families to be worked with up until 31st March 2016*

4.3.2. A specialist and dedicated resource, Think Family Keyworkers work with families who have been identified as meeting the revised and expanded Phase Two criteria for the programme, namely:

- Adults out of Work; children/families at risk of financial exclusion;
- Children not attending School regularly;
- Parents & Children involved in Crime and Anti-social Behaviour;
- Parents & Children with a range of Health problems;
- Children Who Need Help;
- Families affected by Domestic Violence & Abuse

4.3.3. Success is classified where two or more of these factors are improved (to a subscribed performance outcome measurement set by Government) and can be demonstrated to have been sustained, usually for a period of 6 months after the keyworker exits, although each performance criteria varies.

4.3.4. Arun had 9 operational Think Family Keyworkers during 2015/16 (5 of which are employed by Arun DC and are funded by WSCC and managed by a WSCC Keyworker lead, co-located at the Civic Centre with the Community Safety Team) in recognition that Arun has a high level of need.

4.4. The Arun Think Family Programme achieved its annual targets:-

Updated 17/08/2016: G:\Safer Arun Partnership\Strategy Working Party\Meetings\2016 Mtgs

- 4.4.1. To work with 292 Arun families by 31st March 2016: 380 families have received support during the performance period (+88 over target). In addition to Keyworkers, other services contributed to this outcome including the Arun ASB team, WSCC Youth Services Children and Family Centres and Schools.
- 4.4.2. To successfully 'turn around' 58 Arun families: 61 families have achieved positive outcomes against the Think Family criteria (referred to above in paragraph 4.3.2) .

4.5. An Arun Think Family case study is provided in Appendix 5.

5. Think Family Neighbourhoods

- *Align and develop increased partnership delivery in identified Arun Think Family Neighbourhood areas*
- *Research and undertake neighbourhood audits to identify the key areas for targeted action*

5.1. Recognising that families live in communities and therefore influence and are influenced by their local surroundings and networks, WSCC has also included a 'neighbourhood' strand in its approach to sustain improved outcomes for families worked with. This fundamentally recognises that local partners (statutory, non – statutory and voluntary sector) have a significant contribution to make in raising community aspiration and outcomes.

5.2. Consequently, Arun DC entered into a partnership with West Sussex County Council to deliver a local Think Family Expansion Programme. Part of this programme includes a focus on four identified neighbourhoods with the aim to encourage and support local partnership working to improve outcomes for local people. SAP has agreed to support this element of the programme and has included it as a strategic priority on the partnership plan.

5.3. The four identified areas in the Arun District are parts of the following wards:

- Pevensey & Orchard
- Bersted
- River & Ham have merged and now known as the 'Littlehampton' TFN

5.4. A key objective of the Think Family Neighbourhood (TFN) programme is to identify and build on services already available in the local areas and utilise the resources partner agencies have in a more targeted way, prioritising work more effectively, helping communities to support each other and giving them more control and responsibility to improve the area in which they live.

- 5.5. In most areas, local leaders have been recruited in each of the TFN areas who are known and trusted in their respective communities and can identify and engage local stakeholders to encourage involvement. SAP also agreed funding to recruit a TFN Development Worker to focus primarily in the River and Bersted areas where community engagement was proving difficult.
- 5.6. The TFN Development Worker started in April 2015 and whilst funded by SAP, is based in the Arun DC Community Safety Team. Their role is to provide the primary support for local leads within the River and Bersted focus area. Arun DC and WSCC act as the primary support organisations for the local leads in the other TFN areas. Partners agreed to extend funding for the TFN Development Worker until April 2017, enabling the role and associated work to continue but also to expand and include the Littlehampton TFN.
- 5.7. Each area has developed a neighbourhood action plan to identify and address locally identified priorities aimed at delivering positive outcomes and make lasting change in Neighbourhoods. These plans should seek to contribute to the Think Family criteria which have been expanded with the start of Phase II of the programme in April 2015 (see paragraph 4.3.2).
- 5.8. Common themes emerging from the various areas are around issues such as debt management and the risk of homelessness, the need for parenting and family support, and mental health. Of particular note, however, is the identified need by all groups to engage with young people and improve the provision of youth activities and access, which is being highlighted at a time when youth services have been withdrawn from these areas.
- 5.9. Whilst Arun DC officers have supported all the working group meetings, it has proved difficult to maintain attendance and participation from all agencies / partners due to the resourcing commitments these projects require to maximise success. However, it is important that all partners make every effort to contribute to developing and implementing the neighbourhood action plan if positive outcomes are to be realised. Similarly, attendance and support from elected members has also been variable.
- 5.10. Key achievements to date

Littlehampton

- In collaboration with WSCC a Men's Shed project has been set up in Littlehampton. A committee has been formed and the first AGM held on 19th January 2016. The project is now embedded in the community and is delivering positive outcomes for the participants.
- Support was provided to Parks and Green Spaces to set up an Orchard Project in Littlehampton which now has a constituted committee. Links will be maintained with Mind (the Mental Health Charity) and River Beach School to provide constructive activities.
- TFN funding was allocated to the Keystone Centre to provide two additional sessions of activities for young people. This funding ended in

August 2015 but the centre has been able to continue these sessions providing an opportunity for young people to socialise in the local area.

- The TFN group has supported Arun Community Church in their efforts to bring a Christians Against Poverty scheme to Littlehampton, based at the Wickbourne Centre. The target operational date for the project is September 2016.

Bognor Regis

- My Sisters' House have set up a drop-in women's centre in London Road, Bognor Regis. This has proved very successful in supporting local women with domestic abuse issues. They have also been providing a 'Shine' course which aims to improve confidence and self-esteem. With the help of funding from Arun TFN as well as the central Think Family team the property rent on their London Road site is paid up to March 2017 which has provided stability for the service.
- A Bognor Regis area Churches Group has been set up to tap into the good work that many of these churches do to support local communities.
- TFN funding has been allocated to Home Start to continue their Family Support service on the condition the western area base was moved from the Felpham Children and Family Centre to the Treehouse Centre in Bersted to reflect need. This move was made on 4th January 2015 and feedback has been very positive from both staff and service users.
- A financial support and advice booklet similar to the Littlehampton version which was well received has been produced and is now ready for printing and distribution. Online versions of both booklets are planned.
- 'Making Theatre Gaining Skills' is a Community Interest Company that is currently working with Department for Work and Pensions. They have set up in Bognor Regis, providing skills and education through theatre set construction and have places for 12 unemployed people. They will be focusing on Bersted residents but will also be considering those from Pevensey and Orchard wards.

6. IMPROVING PUBLIC CONFIDENCE

- *Look at new ways to engage with communities, developing approaches that are effective and tailored to maximise success and being creative and innovative*
- *Undertake responsible targeted communication within identified communities, based on need*

6.1. Arun DC Community Safety have produced a new SAP Website structure that has been incorporated as part of the Arun DC website which went live in January 2016. This has saved the partnership approximately £1,500 per annum.

6.2. Due to lack of staffing resources the partnership has not progressed targeted communication within communities to meet identified need.

7. JOINT WORKING WITH CHICHESTER COMMUNITY SAFETY PARTNERSHIP

- 7.1. Recognising the benefit and value of sharing priority areas where applicable, Chichester and Arun Community Safety Partnerships (CSPs) unanimously agreed a Memorandum of Understanding in January 2016. The first CSP's to formally agree joint working in West Sussex, the agreement articulates the commitment and expectations of agreeing to seek joint strategic responses to shared priorities. The agreement also aims to identify opportunities to pool funding in response to shared issues to promote sustainable outcomes and ensure best value for money.
- 7.2. Members should note this is not a complete merger, rather, that twice a year, joint CSP meetings will be held with each area holding two 'local' meetings thus balancing strategic and local needs and responses.
- 7.3. At the first joint CSP meeting on the 28th January 2016, partners agreed and endorsed the following shared priority areas for 2016/17:-
- Child Sexual Exploitation / Adult Safeguarding
 - Serious and Organised Crime
 - Street Community
 - Adult Mental Health (protecting the vulnerable)

8. CRIME

- 8.1. Overall crime figures in Arun have risen during 2015/16 showing a 8% increase (617) on the previous year. This equates to 55 crimes per 1,000 population in Arun. The risk and likelihood of becoming of victim of crime in Arun remains low. Over the Partnership Strategy period, crime fell from 2012/13 to 2013/14 however crime has been steadily increasing over the last three years. This is in part, attributed to significant changes in how crime is recorded, implemented by the Home Office. These changes are regularly monitored and scrutinised by SAP.
- 8.2. The largest volume crimes in Arun are:
- Violent Crime (3,410)
 - Criminal Damage(1,177)
 - All injury violence (1,083)
- Changes in reporting has shown an increase in violent crime whilst other crimes have remained largely constant
- 8.3. Please refer to Appendix 6 for further information.

9. FUTURE CHALLENGES

- 9.1. The challenges facing SAP remain largely unchanged from the last annual review. Whilst there is compelling evidence that the partners have shared responsibilities and duties to work together in order to achieve success in their key priorities, the continuing pressure of public service reform means that the level of responses from agencies are different. This significant variance, primarily relating to the capacity and / or commitment to target diminishing resources to achieve collective goals, is starting to impact negatively on the desired levels of SAP performance. Therefore this is an issue that requires constant monitoring, negotiation and re-prioritisation and is a dynamic and inevitable response to this situation. It should be noted that undertaking this type of partnership activity requires considerable resource in order to ensure that SAP priorities are given visibility and prominence and partners are encouraged, supported or challenged where appropriate, to contribute where their role is critical to achieving positive outcomes.
- 9.2. Further changes in the funding structure and allocation for SAP continues to be uncertain. Government grants for community safety, have since 2012, been allocated to the Sussex Police and Crime Commissioner (PCC). SAP (along with the other 6 CSPs in West Sussex) has benefitted from the PCC passporting the grant funding, a decision which was supported by the Safer West Sussex Partnership, enabling local partnership work to continue. From 2017/18 the funding from Sussex PCC is unclear, however there are strong mutual links between the PCC's aims and those of SAP. Therefore SAP will advocate and vigorously lobby to receive funding directly from the PCC arguing with strong evidence that they are best placed to address and deliver local interventions and responses to priority issues, irrespective of the geographical area e.g. county level.
- 9.3. The ability of the Community Safety Team to support SAP objectives via the work of the ASB Team (see para 2.1 + 2.2), and the hosting of posts such as Think Family Key Workers (para 4.3.4), Street Community Outreach Key Worker (para 3.5) and Think Family Development Worker (para 5.6) will depend upon the outcome of the current Arun Vision 2020 process and restructuring. Through the ASB Team and core Community Safety Team, Arun DC makes an important contribution in supporting the Partnership's effective overall working and achieving SAPs strategic priorities which make a positive difference to the lives of the community. The Council's contribution will be considered as part of Arun Vision 2020.

10. FUTURE OPPORTUNITIES

- 10.1. The key message remains consistent, that SAP needs to demonstrably remain committed to leading, building, supporting and sustaining integrated working to achieve its overall vision and aims. SAP needs to remain open to exploring shared and different ways of working and therefore should embrace opportunities that realise this. This can be difficult for agencies where innovation and creativity are a significant challenge due to internal constraints, contractual arrangements and reduced resources. However, this capability is critical in order to secure future success in meeting partnership objectives. Therefore agencies who comprise SAP will continue to be encouraged to proactively explore where and how these opportunities exist and where identified, to proactively pursue and implement them.

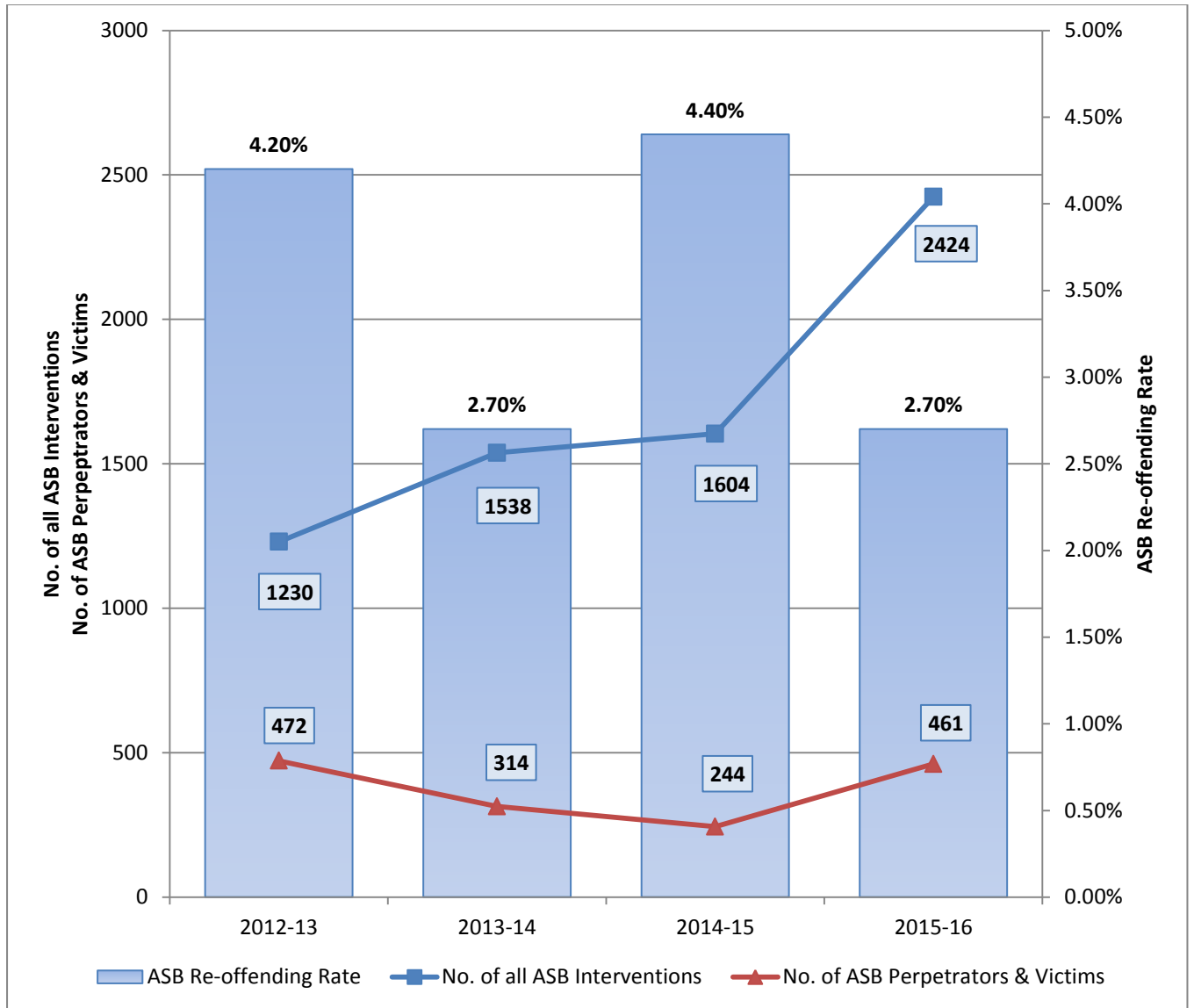
Background Papers –

- [Safer Arun Strategic Partnership Plan 2012 – 17](#)

Contact: Roger Wood, Head of Neighbourhoods ext. 37671
Georgina Bouette, Community Safety Manager ext. 37605

Appendix 1 – Arun ASB Team

Arun Anti-social Behaviour Team Performance



Appendix 2 – Arun Anti-social Behaviour Team Case Study

Background:

Young female starting to come to notice for ASB in the community, causing problems at school and poor attendance.

Early intervention undertaken, and youth initially engaged well, was honest and upfront about the issues and reasons for her behaviour.

However, she then became involved with older males who were known for substance abuse, and the young female started going missing from the home address, coming home under the influence of alcohol/drugs and displaying risky behaviour, being named as part of a group causing issues in the local community and at a problem property.

Also concerns around Child Sexual Exploitation and further criminal activity due to funding her substance addiction, which quickly escalated to Class A drug taking as well as overdosing on medication due to a cocktail of drugs.

Several other young people reporting rapes and being made to commit criminal offences while associating with this group, as well as attending various properties and causing issues for the neighbours and community.

Engagement was sporadic, but would always engage with the ASB team, and attend the meetings arranged. The young person would often talk to the ASB caseworker about issues, as well as the guardian, who was constantly seeking advice from the caseworker. Good rapport was built and the family trusted the caseworker implicitly.

Impact to Community

Local Community being affected both by ASB and criminal offences, such as abusive behaviour, shoplifting and car thefts.

Neighbours of her address reporting young people frequently attending her property late at night, being abusive to them as well as the young person's guardian. Items missing from communal areas, such as bikes.

Impact in Home

Guardian having to report young person missing almost on a daily basis, items being stolen from the home, lies being told, limited support and breakdown of relationship between the family.

Due to substance abuse, the young person's behaviour became very volatile and caused damage to the family home, property and also concern over the potential for domestic violence.

Agencies Involved

ASB Team, Police, Missing Person's Team, Bernardo's, Social Care, School, Welfare Officer, Family Resource Team, Think Family

Action and Outcomes

Support and intervention from ASB team to both the young person and their guardian, which included home visits, school visits, meetings at the Police Station. Multi Agency meetings held, by various agencies due to the risks and dangers posed to the young person, and various methods put in place to try and safeguard and protect the young person as much as possible.

Child Abduction Warning Notices issued to various individuals which posed concern via their association.

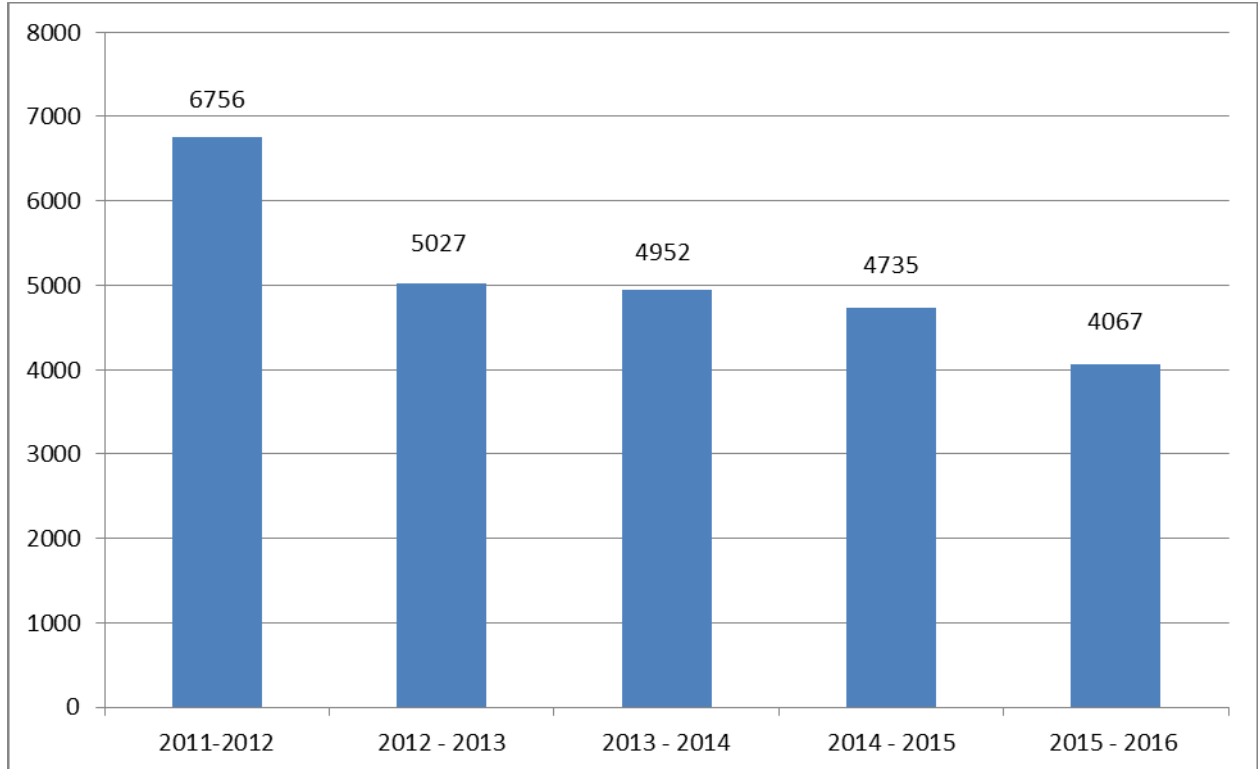
Safety measures put in place, both with the family and school.

Referrals made to substance misuse services.

After about a year of working with this young person, things turned around for her. The young person no longer associates with troublesome groups, or attends problem properties, she is no longer being named being involved with ASB or any criminal offences.

The young lady has just completed her GCSE's and has a place at College for the next school year, and she has also made a very wise decision to attend a college away from the area, where no one knows her and she can make a fresh start – away from people she used to associate with.

The relationship with her family has been re-built and home life seems to be in a much calmer place, with trust and boundaries being respected.

Appendix 3 - Arun ASB Disorderly Behaviour Incidents – to be updated**Arun ASB Disorderly Behaviour Incidents
reported to Sussex Police by Performance Year**

Data Source – Police Data

There has been a decrease of 30% in reported Disorderly Behaviour from 6,756 in 2011/12 to 4,735 in 2015/16.

Appendix 4 – Street Community Outreach Keyworker Case Study

The keyworker was appointed in August 2015 to work with a small cohort of the most complex and entrenched Street Community individuals in Littlehampton and Bognor Regis. This was a new role which recognised the need to offer assertive outreach to assist homeless individuals into safe and secure housing and to support access to services such as GP/ Health, Drug & Alcohol and Adult Mental Health as a holistic and focused approach.

The rationale for identification and prioritising individuals for key work support was based on their high risk factors: anti-social behaviour, criminal activity, homelessness, high dependency on drugs and alcohol, poor physical health and mental health.

One of the first clients was a street homeless female with a profile of offending behaviour comprising of being abusive to Police, drunk and disorderly, shop-theft and was a well-known member of the street community with 46 recorded incidences of anti-social behaviour and 21 convictions in the year prior to keyworker intervention commencing in August 2015.

At the time of working with this female the only agency involved were the local drug and alcohol treatment services as she was prescribed a methadone subscription to reduce illicit heroin use. She was not registered with a GP and had physical health worries associated with intravenous drug use and high daily alcohol consumption.

This female was assisted to access primary medical care which identified an undiagnosed health condition. She also has a dual diagnosis need to be under the care of Drug & Alcohol and Adult Mental health provision and is now under the care of a Community Psychiatric Nurse. This has allowed her to start exploring the past abuse that she encountered as a child, something which she has choose to cope with by using drugs and alcohol as a support.

This female had been street homeless for four years after abandoning her long term housing association property of 18 years fleeing domestic violence.

Due to being alcohol dependent she was not able to access the night shelter that operated locally which did not permit the use of alcohol for the 12 hours whilst the bed could be accessed, so opted to sleep in the parks and town centre within Bognor Regis.

As a result of the Keyworker advocating for the individual and the availability of a dedicated budget for assistance, this female moved into her private rented accommodation in March 2016 and has maintained the tenancy.

This has seen a period of adjustment from life on the street to now having accommodation, being responsible for budgeting and payments and also living in harmony with others. She signed a voluntary acceptable behaviour contract to underpin the financial expenditure provided which has enabled the provision of housing.

This female is a mother and grandmother and since being housed has re-established connections with her children and grandson, for not wanting them to see what had become of her life. This is only the start of the journey, small wins have to be

recognised with regard to the reduction of her alcohol and drug use from daily heroin use and the drinking of 12 cans of 7.6% alcohol to 4 cans daily and reduced fortnightly heroin use, as her methadone script was increased to reduce illicit drug use. However, concerns remain for her physical health and choice of partner.

There has been a significant reduction in the number of incidents that she has been embroiled in. Positively, there has been no anti-social behaviour at the property or in the community since August 2016 and only one outstanding criminal matter.

This female engaged with the Keyworker through the chaos of no settled abode, often no working mobile telephone at a time when her motivation waivered when she never saw a point when she would become accommodated.

The case demonstrates the complex and chaotic lives of individuals, their significant needs, the demands they place on public services and the importance of providing a service which is able to work intensively with individuals over an extended period of time to bring about change. This approach benefits the individual, reduces demands on public services, reduces the negative impacts on the wider community and increases the chance for individuals to sustain change when support is withdrawn compared to short term interventions.

Appendix 5 – Arun Think Family Case Study

Background

This family were referred to Think Family, as part of a “step-down” plan from West Sussex’s Children’s Social Care.

The family consist of Mum, and six children, ranging from young baby to 16 years old. They were living in temporary accommodation, having been made homeless as their Landlord wanted their property back. The children’s Dad was in rehab, addressing his alcohol addiction issues.

The children were all under a child in need plan with social care due to them having witnessed domestic abuse between their separated parents. They lived a chaotic lifestyle, and although Social Care were satisfied the children were no longer at direct risk, they felt that they would benefit from extra support in order to bring about sustained change, and avoid any further referrals into Social Care, therefore they were allocated a Think Family Keyworker.

The family met the criteria of Think Family because of the following:

Crime and Anti-social Behaviour: 1 Child who has had a previous offence (including out of court sanctions) in the last 12 months

Education: 2 Children attending an Alternative Learning Provision due to behavioural issues

Children who need help: 6 Children identified as needing Early Help; and 6 Children with a Child In Need or Child Protection Plan

Work & Benefits: 7 Family members at risk of homelessness; and 1 Adult receiving out of work benefits; and 1 Adult at risk of financial exclusion

Domestic Abuse: 1 Adult with a history, is experiencing, or is at risk of Domestic Abuse

Health & Wellbeing: 2 Children with mental health or emotional wellbeing difficulties; and 1 Adult with alcohol issues with parenting responsibilities

It became apparent after working with the family for a short while that Mum was also experiencing physical abuse from her eldest child. The child had threatened the mum and siblings with a knife on more than one occasion and also assaulted their mum. As the child’s behaviour appeared to be getting worse, and the Keyworker was increasingly becoming concerned about the risks their behaviour posed to the other siblings, the Keyworker had no choice but to involve Social Care again, this time, just to address the dangerous behaviour of the child, and whether the other siblings and mum were safe.

Agencies involved

This family required a co-ordinated approach, pulling together all the agencies involved: the **Schools** of all the children, **Sussex Police** (represented by the **Anti-**

Social Behaviour Team), Housing, Youth Offending Team, Young People Services, Health Visitor and WSCC Children's Social Care.

Progress

With the support of the Anti-Social Behaviour Team, Youth Offending Team, and Young Peoples Services, the eldest child's behaviour was assessed, and supported until it wasn't viable to support anymore. At this point, the Adolescent Family Resource Team from Children's Social Care made the decision that it wasn't safe for this young person to stay at home any longer. They were placed in temporary supported lodgings until family members were able to step in, with a view that they would be able to live full time with their Dad once his recovery was stable, which is going very well.

Once this child had left the household, the mum was able to focus on the other children, and find them a suitable home. Along-side support from Arun Housing Servicest, the family was offered a suitable property, on a secure tenancy which met their needs. They moved into the new property quickly, and straight away became more settled. This twinned with the eldest child no longer residing in the property, and the rest of the siblings feeling safe, meant that the house was less chaotic, and a much calmer environment for everyone.

Since the eldest child left the family home, he has not committed any further offending, and although he is not permanently settled yet, his behaviour has improved, and he aims to go to college in September.

All children engaged well with the services contributing to Think Family, and showed a need for one to one attention from adults, which they were not able to have at home from their mum due to the chaotic nature. However, now the family is settled, and mum is no longer experiencing domestic abuse from either her ex-partner, or her eldest child, she is able to deal with the needs of the family, and provide the children with the love and attention which they so desperately need.

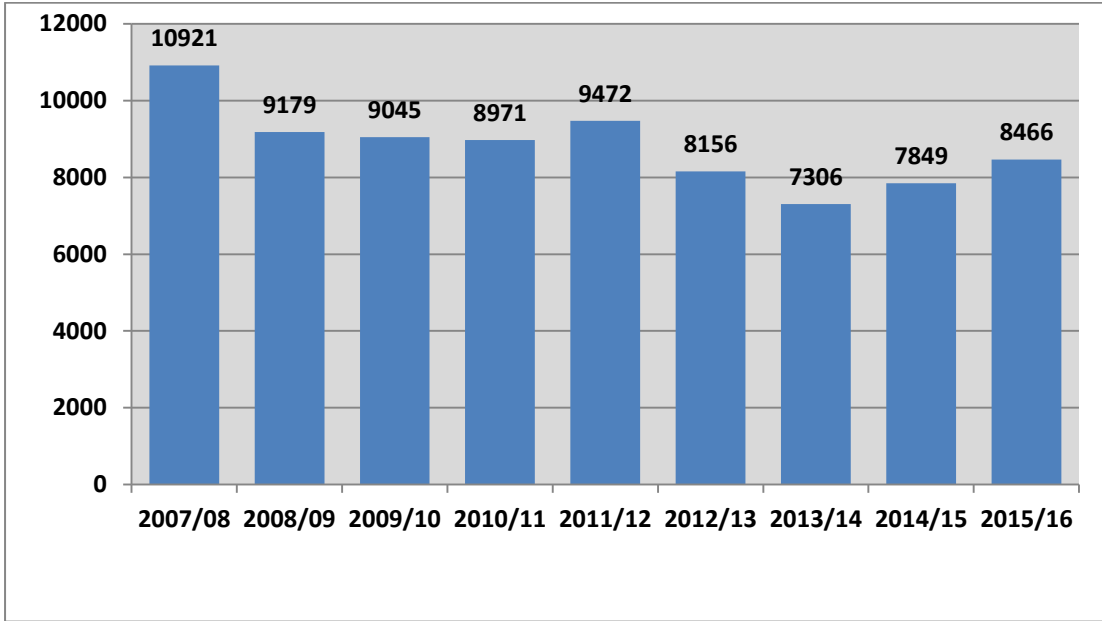
The family have been able to make use of offers put in place by Think Family Neighbourhoods to access activities in the community, and are enjoying being able to "be children" again, now they no longer have to look after one another.

Mum is currently being supported to look for work, as the family will be heavily affected by the Benefit Cap when it comes into full effect in Autumn 2016. Mum is eager to work again to gain some more financial independence and provide a better life and good values for the children.

This case study demonstrates the positive sustainable change that can be achieved by the Think Family programme which is essential in preventing and breaking inter-generational problems in families.

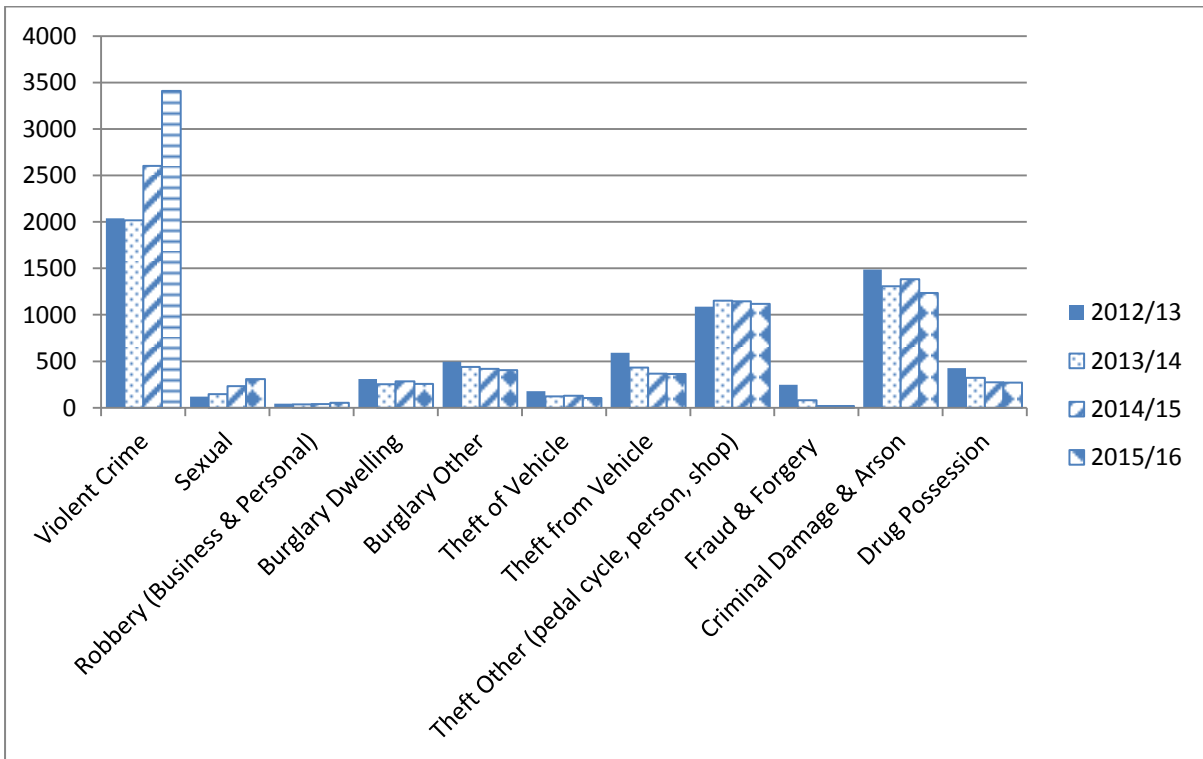
Appendix 6 – Crime Data

All Crime by Performance Year, Arun District



Data Source – CSP Police data

All Crime by Type – Arun District



Data Source – CSP Police data

ARUN DISTRICT COUNCIL

ENVIRONMENT AND LEISURE WORKING GROUP – 6 SEPTEMBER 2016

Information Paper

Subject : Bognor Regis Visitor Information Point

Report by : Margaret Murphy

Report date: 11 August 2016

EXECUTIVE SUMMARY

Update on the tourist information provision at Bognor Regis Visitor Information Point

1.0 BACKGROUND

- 1.1 The Bognor Regis Visitor Information Point (VIP) in Belmont Street, opposite The Regis Centre has, since the autumn of 2011, been operated as an unmanned 'self-serve' tourism leaflet facility, managed by the Tourism Business Development Officer in partnership with the Observer newspaper (Johnstone Press) and their staff.
- 1.2 The Observer staff are contracted to work office hours, Monday – Friday, so the Information Point is closed at lunchtimes, weekends and Bank Holidays.
- 1.3 To counter this issue, a large tourism 'touchscreen' was commissioned and fitted outside the Information Point, enabling tourist information to be available 24/7 This was designed to be automatically fed by data from www.sussexbythesea.com
- 1.4 In September 2014 the casing and touchscreen were badly vandalised, which led to an insurance claim and research into a possible suitable replacement.
- 1.5 The decision was taken not to replace the Touchscreen "like for like". The screen had not been as successful as was hoped, and other ways of providing information have been implemented using different technology and making more efficient use of limited staff resources

2.0 SUMMARY OF THE CURRENT SITUATION

- 2.1 The arrangement with the Observer has been very successful, providing good customer service while the Observer staff are on duty, and a full display of local and current event, accommodation and attraction information in print format on display 24/7 in the large windows. There is a very wide range of

tourist information leaflets inside, with the most relevant and useful local information available outside for visitors to take away 'after hours'.

2.2 This information has also been augmented by :

- 2.2.1 A rolling text information screen on view through the main window. This is fed with Bognor Regis specific information via a Twitter account, which can be updated quickly and remotely from anywhere with an internet connection. The current model is about to be upgraded.
- 2.2.2 An ipad screen is available inside the Information Point so that visitors can access www.sussexbythesea.com and other suitable websites for tourist information. This replaces the older PCs which were originally supplied. There is the potential for similar ipads to be located elsewhere in the town (and district) at suitable locations, along with more leaflet displays, to provide more information access for visitors and residents.
- 2.2.3 The Sussex by the Sea website has an increasing number of high visual impact links to 'partner' websites such as www.bognor.today ; www.visitlittlehampton.co.uk, www.visitarundel.org.uk and www.west-sussex-weekends.com and others – so that online visitors have quick and easy access to more good quality local information from other sources
- 2.2.4 Other options such as an audio description service available via an app and QR code displayed in the VIP window, and possibly a live Facebook post feed system are also being investigated and there is an aspiration to develop a VIP volunteers scheme working with The University of Chichester and Chichester College tourism students, among others.

Background Papers: Not applicable

Contact: Margaret Murphy, Tourism Business Development Officer extn 37859

ARUN DISTRICT COUNCIL

ENVIRONMENT AND LEISURE WORKING GROUP – 6 SEPTEMBER 2016

Information Paper

Subject : Littlehampton Leisure Centre

Report by : Rachel Alderson

Report date: August 2016

EXECUTIVE SUMMARY

This report provides an update on the new Littlehampton Leisure Centre project.

1.0 INTRODUCTION

- 1.1 At the Environment and Leisure Working Group Meeting held on 28th June 2016 Members were advised that Willmott Dixon Construction (WDC) had been appointed to commence the pre-construction phase of the new leisure centre project. Members requested that further detail be provided on the project programme and design.
- 1.2 Since this meeting the information contained in the Detailed Feasibility Study has been reviewed and WDC are progressing with the design phase.

2.0 PROGRAMME

- 2.1 WDC's pre-construction phase programme focusses on the period from feasibility study review through to submission of the planning application. WDC has undertaken a design and cost review of the scheme and also commissioned a range of site surveys, with final reports recently submitted. The outcome of the surveys will be built into the design and cost plans.
- 2.2 Stakeholder engagement will involve User Group Meetings in September and the Planning Public Consultation in early October. The frozen design will be presented to Cabinet on 17th October ahead of the planning application submission, expected to be w/c 24th October.

- 2.3 A copy of the Strategic Delivery Programme included in the Cabinet report on 8th February is attached in Appendix 1 and a copy of the Pre-construction Programme is attached in Appendix 2.

3.0 DESIGN

- 3.1 The designs of the new leisure centre allow for the inclusion of the following facilities mix, as approved by Cabinet (C/034/161115):
- 80-85 station gym
 - 1 dance studio (50 capacity and capable of being divided into 2 spaces)
 - 1 cycling studio (25 capacity)
 - 8 lane, 25 metre pool (fully DDA compliant)
 - Learner Pool (moveable floor and fully DDA compliant)
 - Café (30 covers)
 - Multi-purpose room for parties, meetings, etc.
 - A four court sports hall
- 3.2 The position of the building has been constrained by the location of underground services and the outcome of the site surveys will provide more certainty on the exact location and design.
- 3.3 The new centre provides the opportunity to create improved links with Mewsbrook Park and seafront, and the project team is reviewing the setting of the new leisure centre to make best use of the surrounding space.

4.0 STAKEHOLDER ENGAGEMENT

- 4.1 Stakeholder engagement will allow users of the facilities and local residents to comment on the proposals and feed into the design process.
- 4.2 Outline designs of the new leisure centre will be available to view at the Environment and Leisure Working Group on the 6th September.
- 4.3 User Group Meetings will take place on 9th September and 14th September. These sessions will be aimed at the clubs and user groups of the centre to gain a better understanding of how they use the existing building, and allow them to feed into the outline designs.
- 4.4 Planning Public Consultation will take place 3rd-10th October. During this time staffed exhibitions for the wider public to view the plans and meet the project team will be held on 3rd, 6th and 8th October at the Littlehampton Swimming and Sports Centre. The plans will also be available to view through static displays and the Arun District Council website between these dates.

Background Papers:

[Leisure and Cultural Strategy 2013 - 28](#)

[Full Council 15 May 2013, Final Resolution, Minute 522, Strategy 1, Stage 2](#)

[Leisure, Tourism & Infrastructure Working Group](#) (30 June 2014)

[Cabinet Report \(21 July 2014\) – A New Leisure Centre for Littlehampton](#)

[Detailed Feasibility Study 2015](#)

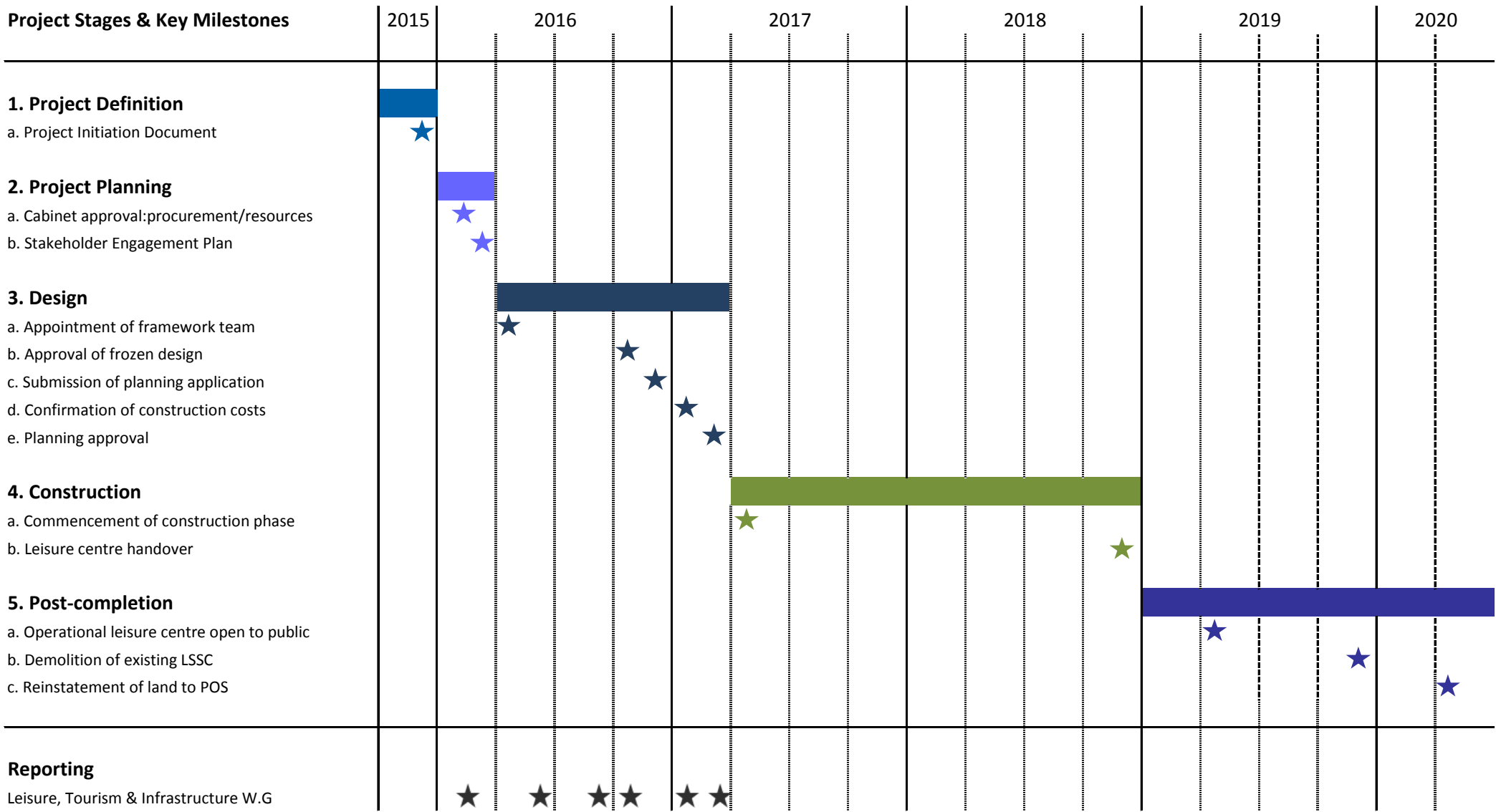
[Cabinet Report \(16 November 2015\)](#) - Capital Prioritisation Programme

[Cabinet Report \(8 February 2016\)](#) – A New Leisure Centre in Littlehampton

[Environment & Leisure Working Group \(28 June 2016\)](#)

Contact: Rachel Alderson, Principal Landscape & Project Officer
Extn. 37946

**New Leisure Centre in Littlehampton
Strategic Delivery Programme - Draft**



**Littlehampton Leisure Centre
Pre-Construction Programme**

15th August 2016

